Parent Handbook

BunnyHill
DAYCARE & PRESCHOOL

Part 1 – General Information

INTRODUCTION

Welcome to Bunny Hill! This handbook is prepared especially for you, the parents of enrolled children. You will find many of our policies and operating procedures explained here and we suggest that you keep this handbook for reference throughout the year. It is important to us that you understand and feel comfortable with our policies, procedures, and program, so please let us know whenever you have any questions.

LICENSING REGULATIONS

We are licensed by the New York City Department of Health and maintain compliance with all applicable City and State licensing regulations and standards. The standards relate to our facility is subject to inspection by state and city health, fire, and licensing officials, periodically and annually, with respect to our facility, staff, health, safety procedures, nutrition, care giver to child ratios, and record keeping.

HOURS OF OPERATION

We are open Monday through Friday, 8:00am to 6:00pm, year round, July through June. For the benefits of the child, please try to have your child in school by no later than 9:30 am. It is the parent's responsibility to make arrangements for an escort to pick up his/her child if parent is going to be late and to notify the office.

WEATHER CLOSURES

Our decision to close school or dismiss early due to inclement weather is based on the NYC public school emergency closure procedures that are announced by the Department of Education (DOE). If the DOE determines our local public schools will be closed for weather related reasons, then we will also be closed. Every effort will be made to communicate emergency closures and early dismissals with sufficient advance notice. If we remain open under stormy conditions, it is possible that we may have limited staff depending on how commutes are affected by mass transit. Parents are always strongly encouraged to use their own discretion when determine if their child should commute to/from and attend school in inclement weather.

Part 2 – School Information

PHILOSOPHY/ CURRICULUM

Our curriculum is child based. Children are natural learners who seek meaning through their experiences and relationships. We understand that each child has their own way of interpreting the world. For these reasons, it is integrated into all aspects of our curriculum. Our core philosophy of early childhood education is a hands-on learning approach. Children take the lead and our teachers shape the curriculum based on your child's interest! Your child will be taught by a diverse team of passionate educators. Our curriculum is thoughtfully designed to teach age appropriate skills as well as themes, concepts, and multi-cultural holidays.

At Bunny Hill Daycare and Preschool, activities encourage children to explore their environment and express themselves through many "languages," including words, movement, drawing, painting, sculpture, shadow play, and music. Your child will be immersed in a classroom that promotes early literacy and verbal development. Our program encourages the students to use their imagination during pretend play in the kitchen or dress up. Children will be exposed to their community by taking local trips (e.g. Visiting

the post office or library). Your child will develop social skills which include respecting one another and taking care of personal items in their classroom and surroundings. We also strongly believe in a classroom environment filled with art, music, and sensory experiences, which include water and sand play.

OUR STAFF

At Bunny Hill, we believe that the teaching team is the cornerstone for implementing our philosophy. Our childcare staff creates a caring, nurturing atmosphere and fosters each child's creativity and positive self-image. We have identified the skills and competencies teachers must have to meet the childcare and early education needs of children. Members of the teaching team are carefully selected, trained, and evaluated. All staff members undergo background checks at the time of hire.
We promote the professional development of our teachers and support personnel. Children also benefit from ongoing teacher education since it addresses areas directly related to improving curriculum, interpersonal interactions, health and safety, and other relevant topics.
We support center management and teachers with ongoing training, resources, and freedom to create unique learning experiences for children. We provide many opportunities for staff members to share ideas and grow professionally.

ADMISSION

All forms necessary for each child's file are required to be completed prior to the first day of school. All children must have a current and complete NYC Health Department immunization form at the time of enrollment. Please keep the school up to date with ongoing immunization records. Children with special needs are evaluated individually prior to enrollment. We are happy to welcome them if it is mutually determined that we can meet their needs.

Registration (please have each one completed prior to your child's first day)

1. Registration fee / wait list fee
2. Deposit (only submitted once enrollment is guaranteed)
3. A completed Registration Form
4. A completed Medical Form
5. A signed copy of the parent page at the end of the handbook

WAIT LIST

A refundable registration/wait list fee and a completed Registration Form are required to be added to the wait list. The wait list fee will be applied to the registration fee once you are enrolled. The wait list is on a first come first serve basis. However, siblings and transfer students from other Bunny Hill receive priority.

TUITION

Monthly tuition is due by the 20th of the previous month and no later than the 25th. There will be a $25 late fee after the 25th of each month. Should your tuition check not clear with the bank we would then require $30.00 to cover the bank fee. No exceptions. If tuition is not received by 2 weeks after tuition is due, your child's enrollment will be terminated, followed by a collection notice. Tuition is based on a child's age not classroom. Decisions to move children to other classrooms are based on age, cognitive, social and emotional development as well as availability.

In cases such as maternity leave, job-related leave of absence, illness, vacations, and summer months for over 4 weeks, 50% payment of tuition is required to hold your child's spot.

LATE FEES AND OVERAGE CHARGES

You will receive a first-time warning and then you will be charged $1 per minute past designated pick up time. Parents should take advantage of the after care or early care programs if they are consistently late.

ABSENTEE AND VACATION POLICY

There will be no refunds or "make up days" for absenteeism or vacations less than one month.
Parents are required by the Department of Health regulations to call or e-mail the school prior to their child's scheduled arrival and no later than one hour after a child's scheduled arrival time, when children will be out. If after two consecutive days we have not heard from you, the school will contact you. If we cannot contact you after five days we will call your emergency contact.

SIBLING POLICY

Families with two children enrolled at Bunny Hill will receive a 5% discount off the lowest tuition. Families with three children enrolled at our center will receive the 5% discount off the second and third of the lowest tuition. In the event that we do not have availability, those children with an enrolled sibling receive first priority enrollment as spaces become available.

TERMINATING YOUR CHILD'S ENROLLMENT

A 30-day written notice is required prior to leaving Bunny Hill. Deposits will be deducted from your child's last month's tuition. Bunny Hill does not pro-rate a child's last month of tuition. Should you need extra days for the following month, you will be charged a daily fee of $130 per day based on availability. Parents wishing to terminate enrollment before entering the program will lose their deposit. All deposits are non-refundable.

NON-DISCRIMINATION POLICY

Bunny Hill does not discriminate on the basis of race, religion, cultural heritage, political beliefs, marital status, national origin, or sexual preference.

SCHOOL HOURS

Regular school hours are 8:00 a.m. to 3:30 pm and full day to 6:00 p.m. All children must arrive no later than 9:30 a.m.

ARRIVAL AND DEPARTURE

For security reasons each parent or specified approved adult must sign his or her child in and out every day during drop off and pick up. If anyone other than the parent or guardian is picking a child up, the parents must inform the director orally or in writing and photo identification must be shown of the person picking up the child. No children will be released to anyone under the age of 18 years old.

Please submit the fingerprinting results of any on-going nanny/babysitter (non-family member) to keep in your child's file.

It is very important to your child that you are on time dropping him/her off in the morning. We ask that all children be dropped off no later than 9:30. Our staff creates wonderful lesson plans every day and it is unfortunate when children miss out on activities. It also is very disruptive to students and teachers.

For parents dropping their children off early, it is required that you stay with your child until the school day begins unless you have paid for early care.

At the end of each day, please check your child's cubby for their daily sheet, special projects, and other important letters. Parents and children may not consort in classrooms after a parent signs their child out for security reasons. Parents must also stay with their child at all times and not allow children to play in classrooms, hallways or the gym.

Only parents and those listed on the authorization to release form are allowed to pick up students. Former staff members are not permitted to pick up students from Bunny Hill nor are they allowed to visit without scheduling an appointment.

If anyone picking up your child appears to be under the influence of alcohol or drugs, another authorized person will be called to pick up the child.

SEPARATION

Beginning school is a significant occasion and can be a source of positive growth for everyone involved. During the transitional period the director will work with parents to come up with a transition plan that will be in the best interest of the child. The teachers are well equipped to deal with these transitions and use redirection and comfort to support the child as they get acclimated to the classroom. Based on our experience, we suggest you make your goodbye brief (no more than a couple minutes): the longer you prolong departure the harder it gets for both parent and especially for your child. If you feel strongly about spending time in the classroom with your child then we ask for you to do so during our drop off hours, between 8am and 9:30am. We request that all parents be gone by 9:30am so the teachers can begin their usual daily routine without distraction. We are there to help comfort your child once you leave and to actively engage them in fun and exciting activities so they quickly become distracted from your absence. Once you have gone through your good-bye routine a few times, your child will get to know what to expect and the good-byes will be less difficult. Your child will pick up on your confidence about having chosen a good place to him/her to be while you are away. Good feelings are contagious.

OPEN DOOR POLICY

Parents are welcome to visit at any time. However, parents are encouraged to arrange visits with the classroom teacher in order to accommodate the class schedule. Parents may view live footage of their children in the front. We encourage parent involvement through school functions, conferences, trips, special events, birthday parties, and workshops. Parents are free to call the school any time of day to check up on their child.

DISMISSAL

Bunny Hill reserves the right to dismiss a child if we cannot meet his/her needs. Prior to dismissal, all attempts will be made to work with the child to resolve his/her needs. A problem-solving meeting will be held by the director and the parents to help develop a plan to resolve the problem and best meet the needs of the child. Grounds for dismissal are listed below:

1. Child exhibits extremely aggressive behavior that endangers other children or staff (eg: biting, hitting, kicking, etc)
2. Unwillingness of parents to work with teachers in the management of their child's behavior, and/or refusal to follow the preschool recommendations for outside support services
3. Child's developmental needs are not being met

4. Non-payment of tuition
5. Parents exhibit severe aggressive or threatening behavior towards staff or other families

NAP TIME HOURS

Children by law are required to have at least a one-hour nap allowance. Additional quiet activities will be provided for those not sleeping. Parents must provide crib-size sheets for children. Bedding is sent home to be laundered every Friday.

OUTSIDE PLAY

Our curriculum includes daily outdoor activities when weather permits. In the winter months the temperature must be above 37 degrees and in the summer months the temperature must be below 90 degrees, with wind chill and heat index taken into consideration. Children may play outside in snow or drizzle at the discretion of the teachers. Please be sure to dress your child appropriately for outdoor plays in all seasons.

TRIPS

Throughout the year Bunny Hill may schedule school trips and ask for chaperons. Any children that can't attend school trips will be accommodated in another classroom. Please be aware that all children under the age of four are required to have a car seat on a school bus. Parents are required to pay for all trips.

BIRTHDAY CELEBRATIONS

Birthdays are a special time and will be acknowledged throughout the day. Families may provide a simple, healthy treat to be shared during lunch or afternoon snack time. Please remember that we are a nut-aware school. Please notify your child's teacher if you plan to host a party. Because of allergies and choking hazards, gift bags are discouraged, however, if you decide to bring them in: please make sure there is one for every child, items are age appropriate. Parents are required to help during preparation and cleanup. If you wish to bring in a gift for the birthday boy/girl it must be dropped off in the office for parents to pick up at the end of the day. Parties may not be combined with other classrooms.

When distributing invitations please be thoughtful. Bunny Hill will only distribute invitations to a whole class, otherwise parents are required to distribute them by themselves discreetly.

CHILDREN WITH ALLERGIES AND SPECIAL NEEDS

Child safety is our number one priority. We are a "Nut Aware" school environment to reduce allergy risks. Employees, parents, or visitors may not bring food to school containing any type of nuts. To avoid potential allergies Bunny Hill requests that children wash their hands upon arrival. Directors will post allergy/special needs posters in the classrooms to detail children's allergies or special needs. Parents of children with allergies are required to provide documentation from a medical professional regarding the specific allergens. We recommend leaving extra snacks in the classroom for children with allergies for special occasions, so they will feel included.

For children with special needs, communication is essential with your schools' director and your child's teacher. Please submit any evaluations, IEP's or any necessary documentation that would allow us to support your child best.

CHANGES AT HOME

We are aware that families come in all shapes and sizes. To help us give your child the most successful experience possible, we need you to inform us of changes in your routine and family life. It so happens that sometimes, changes that adults adjust to easily can prove to be difficult for young children. For example, if you are moving, relatives are staying with you, a family member is out of town, there has been a recent death in the family, etc., please let us know.

PARENT CUSTODIAL POLICY

When there is a custodial court proceedings concerning a child, parents must submit a certified copy of the most recent court order that clearly describes the custody arrangements and/or visitation rights.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences will be held once to twice a year depending on the age group. Please check the dates on the school's calendar. If you have any questions, concerns suggestions about your child's progress, please discuss them with your child's teacher at any time.

STROLLERS

Parents must fold and hang all strollers in order to comply with regulations established by the Fire Department and Bureau of Daycare. We only accept strollers that can be hung or folded flush to the wall. All strollers must be labeled with the child's name. We are not responsible for lost or damaged strollers.

TOYS FROM HOME

Toys from home can be a big distraction to teachers and children. Please do not bring toys from home unless it is your child's show-and-share day. On show-and-share days, items must be placed in the cubbies until it is time to share. School toys and books may not be borrowed.

BABYSITTING

We discourage employees from babysitting or picking up/dropping off students. If you enter into an agreement with a Bunny Hill employee to babysit outside of the center you understand that the employee is acting as a private citizen and not a Bunny Hill employee. We will not assume any responsibility for the employee in such an agreement and you agree to hold Bunny Hill harmless for any action that results in such an agreement.

Part 3 – Health & Safety Information

CLEANLINESS

We take the well-being of your child very seriously and work hard to provide an environment that is as healthy as possible. We are committed to keeping our facility and the children in it as clean as possible, in order to help minimize and/or prevent the spread of germs. Our classrooms are kept clean and disinfected at all times throughout the day. We thoroughly clean surfaces that children come in close contact with using soap and water and/or disinfecting cleaning products. The diaper changing tables are cleaned and disinfected between each diaper change and the toilet seats are wiped down after each use. Tables, chairs and the floors are cleaned and disinfected daily, and toys and cots are cleaned and disinfected weekly.

HAND WASHING

Hand washing is the single most effective practice in preventing the spread of germs. Our staff wash their hands many times throughout the days, as well as the children's hands before and/or after engaging in activities.

DIAPER CHANGING

Each child has his/her own clearly labeled diaper bin. It is the parent's responsibility to provide diapers, wipes, and diaper cream for your child. The teachers will notify you via brightwheel, email or phone if your child is running low on these items. Diapers are changed every three hours or more often if required. Diapers containing BM's are changed immediately.

POTTY TRAINING

Children are not required to be potty trained to attend our school. We are more than happy to encourage and assist with potty training and will begin to incorporate it into the daily routine typically around age 2-2.5 years old. Communication between parents and teachers is imperative for a successful transition from diapers to toilet.

ILLNESS

Parents are required to follow our sickness policy in order to protect all of the families and children we serve. Parents are required to pick their children up within one hour. All communicable diseases must be reported to the school within 24 hours by law. Please see the policy.

If a child becomes sick at school parents are required to pick up their child within one hour. Children are required to be fever-free for 24 hours (without use of medication) before returning to school. By signing the policies you understand that parents are required by law to inform the director within 24 hours of any communicable illnesses. Vomiting and diarrhea are signs of a virus and children must stay home. If fever, vomiting, or diarrhea occurs at school, children should be picked up as soon as possible and may not return to school the following day and must be symptom free when they return.

We ask that you keep your child home or come to pick your child up at school and bring them to the doctor when they are displaying one or more of the following symptoms:

- Fever of 100 degrees and up
- Persistent cough
- Diarrhea
- Vomiting
- Undiagnosed rash or skin eruptions
- Eyes with colored discharge
- Persistent tugging of ears that could indicate an ear infection
- Nose with excessive mucus that requires constant wiping
- Complaints of body aches and pains (or when body pain is evident)
- Constant itching of head or body (which may indicate lice)
- Swollen glands

Your child may not come back to school if he or she is sick with the following illnesses unless you receive written consent from a doctor saying that your child is displaying no symptoms and is not contagious:

* Ear infection
* Strep throat
* Mumps
* Measles

* Bronchitis
* Chicken pox
* Pink eye
* Influenza
* Head-lice (must be nit and egg free)
* Ring worm
* Rubella
* Coxsackie virus (no blisters or open sores)
* Impetigo
* Croup
* Hepatitis A

As always we require that you bring in a note from your child's doctor stating that he or she is able to come back to school and is not contagious. If a doctor's note is not presented to your child's teacher or the director, he or she will not be able to attend the program until a note is received. If a doctor's note is submitted and your child is still unable to participate in daily activities because of their illness, it is up to the director's discretion to advise the parent to keep their child at home while they are still recovering.

MEDICATION

We do not administer any type of over the counter or prescription medication to children at our facility, except in emergency situations requiring the use of an EpiPen with prior written consent. If your child needs to be medicated in order to get through the day, and be able to comfortably participate in our classroom activities, then it is quite possible he/she may be too sick to attend school. We will however apply typical over-the-counter diaper cream and sunscreen provided by parents as needed.

BASIC FIRST AID

In the course of normal supervised play, children occasionally get injured. In case of minor injury or accident, the staff will administer basic first aid. Any cuts will be cleaned with soap and water, ice will be applied to any bruises, bites or other injuries. All injuries or illnesses not requiring immediate parental notification will be documented in a Child Incident Report and provided to parents when the child is picked-up at the end of the day and kept on file.

MEDICAL RECORDS

Our licensing agent requires each child to have annual health statement on file, which includes a record of up-to-date immunizations and the signature of the child's source of medical care. No child may be left in our care if their health statement is incomplete. Children on 'alternate vaccination schedules' must provide in writing the date of all upcoming doctor's appointments and which vaccines will be administered. Every time your child receives a required vaccination you must submit an updated form from the doctor. We will send alerts throughout the year reminding you that your child's health statement needs updating.

EMERGENCY MEDICAL PROCEDURES

Authorization for emergency medical treatment must be signed at the time of enrollment to ensure that in the event of an emergency, we can make sure your child receives the necessary emergency treatment he/she needs. We also keep on file Emergency Contact Information for every child, which must be up to date and correct at all times. Please inform us immediately of any changes to keep your information current. In case of illness or injury this information will be used to notify you or the person designated by you, of your child's status. If your child is injured while at school, first aid will be administered. If treatment by a doctor is necessary, we will make every effort to contact you or the doctor you have chosen to treat your child. In all cases, a Child Incident Report is completed, and a copy is given to the parent and kept on file.

In case of a serious accident or sudden illness requiring immediate medical attention, the following procedures will be followed:

1. A phone call to 911 is made
2. Child's parents (or emergency contacts) are called
3. Child is separated from the other children and appropriately cared for
4. Parent, provider, or ambulance takes the child and health records to the doctor or hospital (parents are responsible for all costs involved in emergency medical treatment, including emergency transportation if required).

EMERGENCY EVACUATION PROCEDURES

Children's safety is always our first priority. In case of an emergency evacuation, our staff will be acting in the best interests of the children. Each classroom has two means of emergency egress and are equipped with smoke alarms, carbon monoxide detectors, and sprinkler systems. Children are trained during regularly conducted monthly fire drills to exit the building in a calm, orderly fashion. In the unlikely event of an emergency evacuation, the children will be evacuated to a predetermined emergency location, and you will be notified as soon as possible via text message, telephone call, and/or email. Depending on the location of the emergency, as well as emergency vehicles or hazardous conditions, the teachers will lead the children to the emergency location where they will line up while the best immediate course of action is determined.

REPORTING CHILD ABUSE

All of our staff are mandated reporters and required by law to report any suspected incidents of child abuse or neglect. If suspected, your child can be questioned by child protective services at any time without your consent.

Part 4 – Classroom Information

COMMUNICATION

Active and open communication between home and school is extremely important in order to ensure your child's successes at school. Our parent's feedback, concerns, ideas, and inputs are of the utmost importance to us and are the single most effective way for us to further develop our program. If you have a special question or concern we encourage you to talk to the office directly, meetings and/or phone conferences can also always be arranged. In addition, we provide many opportunities for parents to receive information on the progress of their child as well as the activities and events at school. The following details the types of communication that parents will receive:

- Daily communication through BrightWheel
- Information board and emails with monthly newsletter, calendar, and food menu
- Parent/teacher conferences
- Party, parent involvement activities, and graduation ceremony

SUPPLY LIST

Parents are responsible for supplying the following items, all of which must be clearly labeled with the child's name.

- Diapers/pull-ups (if needed)
- Baby wipes

- Diaper cream (if needed)
- Extra set of shoes (Crocs, etc.)
- Extra set of weather appropriate clothes
- Pacifier (if needed)
- Fitted cot sheet
- Blanket or throw
- Water bottle
- One book bag
- Milk bottle (if needed)
- 2 Tissue box (every three months)
- 2 Lysol wipes (every three months)
- 1 Art work folder
- 1 Notebooks
- Bathing suit/towel/sun screen/bug spray (summer only)
- Art supplies (once a year)
    - 1 pack of washable markers
    - 1 pack of crayons
    - 2 glue sticks
    - 1 training scissor
    - 1 long sleeve smocks

Note:

- Your child's cot sheet and blanket should be taken home every week and washed and returned to school the following week.
- Your child's water bottle and milk bottle should be taken home washed on a daily basis.

SIGN IN/OUT POLICY

Our licensing agent requires we maintain a daily hand written sign-in log as record of attendance, which is to include caregivers name, signature, and time in/out. It is the parents/caregivers responsibility to sign their child in and out each day they attend school and our staff will assist in maintaining accurate logs. Any other visitors we may have throughout the day, such as enrichment teachers, are required to sign in/out in a separate visitor log.

BEHAVIOR MANAGEMENT PLAN

Behavior management is viewed as a process of learning self control, respect for others and responsibility. Positive behavioral methods will be practiced. All efforts such as individual plans and contracts will be utilized .To help children learn this process; the following guidelines are put in place:

1. Teachers remind children of expectations, rules, and limits
2. Teachers anticipate and redirect inappropriate behaviors
3. Teachers help children use words to express anger, resolve conflicts and express needs and wants
4. Teachers will assist children in the conflict resolution process
5. Children are spoken to in a friendly but firm voice when necessary
6. Teachers may remove a child from an activity if inappropriate behaviors persist after several warnings; teachers help the child find an appropriate activity to engage in

7. If a child physically hurts someone, the child will be removed from the activity and the hurt child will be comforted. Teachers will assist with conflict resolution and parents will be given an accident report for both children
8. A parent conference will be arranged if serious inappropriate behaviors continue

BITING IN PRESCHOOL

Biting in the toddler years is very common but can bring on emotionally charged responses from everyone involved. There are many reasons why toddlers bite, which may include: expressing feelings they cannot say with words, frustration, excitement, teething, etc. Most biting occurs between the ages of 13 months and 30 months. No one can predict which children will bite, but our goal is to help toddlers who do bite learn other appropriate behaviors. When biting does occur, we are diligent in dealing with it appropriately so we can end it as quickly as possible. We will support your children whether they bite or are bitten. We want the best for all of the children in our program.

These are the steps that Bunny Hill takes to prevent biting and our response when it does occur:

1. Our program provides a calm and cheerful atmosphere with a mix of stimulating age appropriate activities and toys. We also work to model acceptable and appropriate behaviors, reviewing rules and helping the children learn words to express their feelings and give them tools to resolve conflict.
2. If a bite does occur, we immediately help and comfort that child. We will clean the wound and place an ice pack on it if necessary. We will call the parents of the child that was bitten and fill out an accident report. We also respond to the biter and show strong disapproval of biting. Our response varies depending on the circumstances, but our basic message is that biting hurts and it is the wrong thing to do. We help the biter learn more appropriate behaviors, such as encouraging them to use their words to express their feelings, teach empathy to the children, model acceptable behaviors during a conflict and provide a shadow whenever possible.
3. We will contact the parents of the biter. Teachers, administration and parents will work together to try to solve the problem and analyze the cause of the on-going biting. We will develop a plan to address the cause of the biting and to keep all of the children safe. On-going communication and consistency amongst parties is crucial when dealing with biting.

PARENTAL INVOLVEMENT

There will be many times and ways you can get involved in your child's school experience. You are welcomed and encouraged to participate in any or all of these. Some examples of ways to be involved include:

- Chaperoning on field trips
- Lending objects for unity of study
- Coming and talking about your job or hobby when asked
- Helping your child at home with the concepts we are studying here
- Helping your child prepare for 'Show and Tell'
- Helping to provide treats or other times for our parties
- Attending your child's classroom celebrations
- Coming in to read to the class
- Volunteering to help with specific projects or games
- If you would like to help in other ways, please speak to your child's teacher about becoming involved and he/she will set up a schedule for you.

Part 5 – Closing Statement

HANDBOOK REVISION

Bunny Hill reserves the right to revise, delete or supplement any provisions of this parent handbook as necessary. Any reproduction in whole or in part of this handbook is prohibited without prior written approval.

Handbook Revision Date: 04/2018

BunnyHill
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RECEIPT ACKNOWLEDGEMENT

By signing the Handbook Receipt Acknowledgment Form, it is implied that all the policies and procedures of Bunny Hill Parent Handbook are understood and agreed upon.

I, _____, the parent of _____, have read and agreed to adhere to the above Parent Handbook.

CHILD NAME: _____ CHILD DATE OF BIRTH: _____

PARENT SIGNATURE: _____ DATE: _____